



RISHS INTERNATIONAL SCHOOL

16/2A Kundrathur Main Road, Mangadu, Chennai - 600 122.

HIRING SENIOR ACCOUNTANT!!!

About Us:

Rishs Educational Foundation is a renowned institution committed to providing quality education. We aim to foster academic excellence and holistic development in our students through dedicated teaching and innovative learning approaches.

Key Responsibilities:

Financial Management:

- Prepare and maintain accurate financial records and reports.
- Conduct financial analysis and forecasting for new project at the RISHS group of institution.
- Monitor and manage the institution's budgets and expenditures.
- Manage & oversee all financial operations related to accounts
- Conduct regular audits to ensure compliance with accounting principles & regulatory requirements



Fee Projection:

- Develop and maintain fee projection models.
- Analyze and project future fee collections based on historical data and trends.
- Provide insights and recommendations for fee structuring and adjustments.
- Prepare & analyse financial statements, budgets & forecasts for the Rishs Group of Institution.

Proposal Preparation for Bank Loans:

- Prepare detailed and persuasive proposals for bank loans.
- Collaborate with banks and financial institutions to secure funding.
- Ensure all necessary documentation and financial information is provided.
- Oversee and manage existing loans (if any).
- Assess and secure new loan opportunities for the institution if any case needed.



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- Ensure timely repayment and compliance with loan agreements.

Payroll Management:

- Oversee the payroll process to ensure timely and accurate salary disbursement.
- Maintain payroll records and resolve any payroll-related issues.
- Ensure compliance with all payroll laws and regulations.

Requirements:

- Bachelor's degree in Accounting, Finance or related field
- CA(Inter) or CPA relevant professional certification is a plus
- 3-6 years of experience in accounting, preferable from audit firms or any educational institutions
- Strong understanding of accounting principles and practices
- Proficiency in accounting software and MS Excel
- Excellent analytical & Problem solving skills
- Ability to work independently and as part of a team
- Attention to detail and accuracy in work
- Effective communication and interpersonal skill
- Familiarity with educational accounting systems and regulation is desirable

Drop your resume to careers@rishsinternationalschool.com or whatsapp to 7094455723.



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